



Registration

2010-2011

Family Name: _____

Office Use Only

Received by: _____

Date Received: _____ Amount: _____ Check Number or Cash: _____



St. Joseph Parish School

310 2nd Street
Baraboo, WI 53913
608-356-3083
www.stjosephbaraboo.org

February 4, 2010

Dear Parent/Guardian,

The registration process for the 2010-2011 school year is upon us.

St. Joseph School offers an excellent education program with caring and consistent teachers. Our Catholic values are interwoven throughout the daily curriculum. Children form close friendships with classmates, teachers, staff and volunteers. We welcome parents, family members, and other adults to become part of the daily school life through volunteerism. This cooperation and involvement of family, school, and church form lasting bonds that promote excellence in education and a strong basis for life.

Please allow us to share with you a few facts about our students and available programs:

- * St. Joseph School offers 4-K AM and PM classes, along with a full-day Kindergarten program for 5 year olds.
- * Students at St. Joseph School participate in the Accelerated Reader program, Physical Education, Music, Spanish, Technology and Art classes, Basketball and Volleyball are offered to students in grades 4 & 5.
- * Classes at St. Joseph School consistently score at or above grade level in all subjects on ITBS standardized tests. It is important to note the pattern we see is the longer the class is here, the higher above grade level it scores.
- * Graduates of St. Joseph School are praised by their Middle School and High School teachers for their study skills, writing skills, topical knowledge, and devotion to their studies.
- * Students participate in daily Religion classes, where they learn about their Catholic heritage through faith-filled teachers, parents, and adult parishioners. Students also attend and participate in Wednesday morning Mass or Prayer Services and many Stewardship Activities.
- * St. Joseph Parish offers before and after school child care in our school building.
- * St. Joseph Parish also offers an Infant/Toddler Program and a Morning Buddies program for 3½ and 4 year olds.

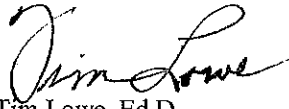
St. Joseph Catholic Parish School.... "Where there is love in every brick"

Now is the time to make your family's commitment to St. Joseph Parish. Please complete and return your registration form and \$100 non refundable fee per family, to ensure a place for your child(ren) for the 2010-2011 school year. Registration this year is on a first come first serve basis and your \$100 registration fee will be credited toward your tuition in September, if registration is received on or before March 1, 2010. Accompanying this packet is an informational letter from Mandy Beauchamp regarding Daycare programming, a registration form (one per family is needed), and a Registration/Tuition Contract for 2010-2011.

St. Joseph policy is not to turn children away due to inability to pay, as long as the family does what it can to be involved in school and parish programs. Tuition Assistance is available; a form is included with this packet for your convenience.

Please contact the St. Joseph School office with any questions. We look forward to serving your family in the 2010-2011 school year!

Yours in Christ,

A handwritten signature in cursive script that reads "Tim Lowe".

Tim Lowe, Ed.D
Principal

St. Joseph Parish School Registration 2010-2011

Student: _____ Age: _____ Grade: _____ M F
Name Last, First, Middle as of 9/1/10

Student: _____ Age: _____ Grade: _____ M F
Name Last, First, Middle as of 9/1/10

Student: _____ Age: _____ Grade: _____ M F
Name Last, First, Middle as of 9/1/10

Address: _____ Phone (____) _____ - _____

Father/Stepfather/Guardian: _____
Name Last, First Middle Initial

Mother/Stepfather/Guardian: _____
Name Last, First Middle Initial

Race/Ethnicity _____ Native American _____ Asian _____ Pacific Islander
_____ African American _____ Hispanic _____ Caucasian _____ Other

** Baraboo Schools Attendance Area _____ South _____ North Freedom
_____ West _____ East _____ GLW _____ Other

For census purposes only ~ What public school would your child attend?

A \$100.00 nonrefundable registration fee and tuition contract must accompany this registration form. This fee will be applied to the tuition amount, if received by March 1, 2010. Please make checks payable to St. Joseph School.



St. Joseph Catholic Parish

304 East Street

PO Box 70

Baraboo, WI 53913-0070

608-356-4773 • Fax 608-356-4024

www.stjosephbaraboo.org



SCHOOL TUITION CONTRACT

CONTRACT made by and between St. Joseph Catholic Parish of Baraboo, Wisconsin, operating St. Joseph Catholic Parish School, (collectively referred to herein as the "School"), and _____ (hereinafter the "Parent") as follows: (Parent/Guardian)

1. ENROLLMENT. The Parent desires to enroll and the School agrees to accept the following named children in the grades indicated for the 2010 to 2011 school year:

Table with 3 columns: Name of Student, Date of Birth, Grade. Rows A, B, C, D.

2. TUITION AND OTHER CHARGES. Parent agrees to pay to the School the total tuition and other charges for each of the enrolled students according to the schedule and terms set forth in Addendum A attached hereto and incorporated herein. In addition, Parent agrees to fulfill any other financial or service commitments set forth in the Addendum. Tuition assistance may be available to Parent if Parent meets certain criteria. Parent should inquire if assistance is available and whether Parent qualifies. Confidentiality shall be maintained by the School with respect to any requests for tuition assistance by a Parent.

3. EDUCATION. The School agrees to provide academic and religious education for each student for the school year, subject to the student's and Parent's compliance with this Contract and all School and Diocese of Madison, Office of Catholic Schools, policies. The School believes that education should deal with the whole person but understands that each student is a unique individual created in the image and likeness of God. Catholic education adds the dimension of a value system with Christ as a model. The School shall seek to create an atmosphere of faith, community and caring. Frequent prayer, participation in liturgies, encouragement of academic excellence, and the development of a student's potential are the essence of the School's philosophy. In cooperation with Parent, who is the primary educator, the School's aim is to instill basic principles and to act as a motivator in the classroom. However, Parent acknowledges that the School has limited financial resources and may

not be able to provide the resources to meet all of the special or exceptional needs of some students. In such instances, the School reserves the right to dismiss the student from the School. If the School exercises such right, tuition will be refunded on a prorated basis.

4. **DELINQUENT ACCOUNTS.** If Parent fails to pay the tuition and other charges pursuant to the schedule and terms set forth in Addendum A or fails to meet any other requirements set forth in the Addendum, Parent shall be in default of this Contract. In the event of default, the School shall attempt to work with Parent to resolve the default on an amicable basis. Absent an amicable resolution, the School reserves the right to impose all or part of the following remedies with respect to such default: withhold report card or student transcripts, refuse to issue diploma, refuse to enroll the student in the School for the ensuing school year, seek collection of the tuition and other charges in small claims court and recover all of the costs and expenses thereof, including reasonable attorney's fees and, in extreme cases, dismiss the student from the School.

5. **TUITION ALLOWANCE/REFUND POLICY.** Students are accepted only for the entire school year, or for the remainder of the school year if enrolled after school has started. Tuition will be prorated if the student is accepted after the first four weeks of the school year, but no reduction or credit of tuition will be granted if the student is expelled, suspended or voluntarily withdraws. The School shall not provide for a refund of tuition in the event of a student's severe illness that prevents the student from attending school for more than thirty (30) consecutive days. Parent acknowledges and agrees that tuition and other charges are paid and made to ensure a place in the School for the student and not for a period of attendance. The absence of a student does not materially decrease the expenses of the School. Therefore, except as otherwise provided in this Contract, Parent shall be responsible for full payment for the entire school year.

6. **DISCIPLINE.** Discipline is considered an essential aspect of a student's development in School. It is defined as self-control, responsible behavior, courtesy to others and self-appreciation. Students are held accountable for their behavior and misconduct may result in disciplinary action, suspension or expulsion.

Behavior that may result in disciplinary action, suspension or expulsion includes, but is not limited to, sale, use or possession of any habit-forming substance or alcoholic beverage, disruptive behavior, verbal or physical assault, property damage, non-compliance with School regulations or academic requirements, continual willful disobedience/open and persistent defiance of authority, habitual profanity/vulgarity, possession of a weapon, or failure to comply with policies of the School or the Diocese of Madison, Office of Catholic Schools.

Parent hereby acknowledges and agrees that a Parent's failure to cooperate with the School, its employees, or the Pastor, in their efforts to educate or discipline a student may be seriously disruptive of the School generally and frustrate its philosophy

and obligation to educate all other students. Accordingly, the Parent agrees to be subject to, and abide by, all policies, rules and regulations of the School or Office of Catholic Schools now in force and hereinafter enacted at any time. Parent further agrees to be respectful of the School, all of its employees, and the Pastor in all of the Parent's contacts with the School regarding a student. Failure of a Parent to abide by these acknowledgments and agreements may result in the suspension or expulsion of a student from the School.

7. **ENTIRE AGREEMENT.** This Contract embodies the full agreement between the parties and no provisions, representations or promises, either express or implied, other than those set forth herein, are binding on any party.

IN WITNESS WHEREOF, the parties hereto have affixed their signatures on the ____ day of _____, 20____, for and on behalf of the parties they represent.

THIS CONTRACT INCLUDES ALL OF THE ADDITIONAL PROVISIONS ON THE REVERSE SIDE AND ATTACHED ADDENDUMS, IF ANY. PARENT ACKNOWLEDGES THAT HE/SHE HAS READ SAID PROVISIONS AND HAS RECEIVED AN EXACT COPY OF THIS CONTRACT.

FOR THE PARISH/SCHOOL

FOR THE PARENT/GUARDIAN

Addendum A – Part I
Tuition 2010-2011

Kindergarten – 4	M, T, TH	8 am – 11:00 am	\$1,200
Kindergarten – 4	M, T, TH	12:00 pm – 2:20 pm	\$1,200

Grades:	One Child	Two Children	Three Children
Kindergarten – 5	\$1,500	\$2,800	\$3,500
1 st – 5 th	\$1,500	\$2,800	\$3,500

<u>Name of Student</u>	<u>Grade</u>	<u>Tuition \$</u>
A.		
B.		
C.		
D.		
	Total Tuition	\$

X

PARENT/GUARDIAN

Addendum A – Part II
Payment Options 2010-2011

Option # 1	Payment Method	Due Date
"Yearly"		
One Payment	Check	July 15, 2010
<i>** Receive a prompt payment credit of 3% if you pay on before July 1, 2010**</i>		

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Option # 2	Payment Method	Due Date
"Monthly"		
12 Monthly Payments <i>July 2010 – June 2011</i>	Electronic Funds Transfer <i>July 2010 – June 2011</i>	15 th of the month <i>July 2010 – June 2011</i>

Choose A Payment Option

Option #	Check Box Below	Tuition Total <small><i>Amount shown on page 4 - Addendum A – Part I</i></small>
# 1 – "Yearly"		
# 2 – "Monthly"		

X

PARENT/GUARDIAN

**St. Joseph Catholic Parish
Authorization Agreement
For Automatic Payments from Your Account (ACH Debits)**

I hereby authorize **St. Joseph Catholic Parish** to initiate debit entries and to initiate, if necessary, credit entries and adjustments for any debit entries in error to my (our) account or accounts listed below.

Financial Institution: _____

Routing Number: _____

Account Number: _____

Type of Account: _____

*****Please attach a voided check*****

This authority is to remain in full force until St. Joseph Catholic Parish, has received written notification from me (or either party if joint account) of its termination in such timely manner as to afford St. Joseph Catholic Parish and The Baraboo National Bank (the parish's bank) a reasonable opportunity to act on it.

Name _____

Address _____

Signature _____ Date _____

Signature _____ Date _____
(Both Parties must sign if joint account)

Transactions will be posted to your account as outlined in this agreement.



Registration

2010-2011

Please return this registration book and your voided check to the school office. If you have any questions please feel free to contact us at:
608-356-3083